

**MEZZO ACADEMY TUTOR: Class I**

Upon request of the parents, a Mezzo Academy Tutor will work one-on-one with Help Yourself participants in grades 6-8 to provide educational instruction and guidance to encourage mastery of the subject in which they are having troubles. This position is “as needed” and may not be on a consistent basis. If tutoring services are requested, it will be up to the employee to schedule appropriate times to accommodate the students’ needs.

**MEZZO ACADEMY MENTOR: Class II**

Mezzo Mentors will provide academic assistance to Help Yourself participants in grades 6 – 8 (known as the Mezzo Academy) in a variety of subject areas during our regular afterschool Academic & Curricular & Enhancement (ACE) hours. The mentor will observe student work habits, provide positive and constructive feedback to students with their homework, challenge students with appropriate questions to spark critical thinking, and assure a positive learning environment for all students during our ACE sessions.

Mezzo Mentors will also develop and implement weekly, educational activities for middle school students in grades 6-8 in the Help Yourself Mezzo Academy. Workshop topics vary, but are typically focused on cultural development, social engagement, academic enhancement or accessing college opportunities and resources. The facilitators will conduct workshops with a team of peers, with the guidance of the Director, supervising a group of middle school participants. Some facilitators will also assist with bus supervision on Thursdays.

**HELP YOURSELF PRE-COLLEGIATE TUTOR: Class II**

Upon request of the parents, a Pre-Collegiate Tutor will work one-on-one with Help Yourself participants in grades 9-12 to provide educational instruction and guidance to encourage mastery of the subject in which they are having troubles. This position is “as needed” and may not be on a consistent basis. If tutoring services are requested, it will be up to the employee to schedule appropriate times to accommodate the students’ needs.

The tutor will observe student work habits, provide positive and constructive feedback to students with their homework, challenge students with appropriate questions to spark critical thinking, and assure a positive learning environment for all in the tutoring room. The tutor will need advanced skills in one of the following areas: writing, mathematics, science, foreign language and/or social studies.

**HELP YOURSELF PRE-COLLEGIATE SENIOR MENTOR: Class II**

The Senior Mentor will provide specialized assistance to HYP Pre-Collegiate high school seniors with their college preparation process. This includes assisting with online college applications, prepping students for the ACT/SAT, editing essays, helping them with the scholarship search and financial aid process. The mentor will be assigned a few students to work with one-on-one, follow up on student progress and report to the Director about their observations.

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**Applications can be found at:** [www.beloit.edu/studentemployment](http://www.beloit.edu/studentemployment) or <https://www.beloit.edu/offices/help-yourself/> or you can pick up a hard copy on the first floor of South College. Applications should be filled out and turned in at our office located on the first floor of South College building to: Regina D. Hendrix, Director or submitted by e-mail to [hendrixr@beloit.edu](mailto:hendrixr@beloit.edu)

Applications will be accepted until the position is filled, but preference will be given to those who meet job qualifications and submit by Friday, September 29, 2023.

Questions? Contact Regina at: [hendrixr@beloit.edu](mailto:hendrixr@beloit.edu) or 608-363-2190.

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