

**Experience Requirement: Confirmation of Completion Form**

*Submit completed form to the Registrar's Office*

Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

Student: \_\_\_\_\_ Signature: \_\_\_\_\_

Advisor: \_\_\_\_\_ Signature: \_\_\_\_\_

***The Experience Requirement asks students to enhance their career readiness by participating in experiences beyond the traditional classroom. These experiences must include***

1. Immersion. Substantial experience(s) featuring student-driven activity and/or immersive engagement in a new setting.
2. Application of Skills. Application of knowledge and skills in context(s) beyond the traditional classroom.
3. Connection with Others. Engagement with communities, audiences, and/or professionals beyond the traditional classroom.
4. Reflection. Reflection on the experience.

***Students must earn the equivalent of 1 units of credit for E-designated activities. Credit may be combined from any of these options:***

- E-designated courses ("E" in the online course schedule and on transcripts)
- Internship (CHNL 200, 201, 301 or PRAX 200, 201, 301; "E" on transcripts)
- Research Project or Creative Work ("E" on transcript or reported through this form)
- Study Abroad/Off-Campus Study
- Synthesis of Multiple Experiences

***E-designated courses appear on transcripts automatically. You may use this form to report completion of other options. Please complete the section for the option that applies to you.***

**Internship**

Students may use this form to report internships that did not earn transcript credit. Credit may be accumulated over multiple semesters: 90-150 hours = 1 unit; 45-89 hours = .5 unit; etc.

Semester(s): \_\_\_\_\_ Number of hours and unit equivalent of E credit (credit will not appear on transcript): \_\_\_\_\_

Name of campus sponsor: \_\_\_\_\_ Signature: \_\_\_\_\_

Internship title and description: \_\_\_\_\_  
\_\_\_\_\_

**Research Project or Creative Work**

Students may use this form to report research projects and/or creative works that did not earn transcript credit.

Semester(s): \_\_\_\_\_ Unit value of E credit (credit will not appear on transcript): \_\_\_\_\_

Name of campus sponsor: \_\_\_\_\_ Signature: \_\_\_\_\_

Title of Research Project or Creative Work: \_\_\_\_\_  
\_\_\_\_\_

**Study Abroad/Off-Campus Study**

The experience must be arranged through the Global Experience Office (GEO) and students must complete the preparation and reflection activities required by GEO in order to qualify for the Experience requirement. Qualifying Study Abroad / Off-Campus Study earns 1 unit of E credit; no credit will appear on transcript.

Semester(s): \_\_\_\_\_ GEO signature: \_\_\_\_\_

Study Abroad/Off-Campus Study Location: \_\_\_\_\_

**Synthesis of Multiple Experiences**

Students connect one or more experiences beyond the traditional classroom with their academic development. These experiences may include co-curriculars, work, off-campus activities, campus or community leadership, and/or internships or off-campus study not formally arranged through Beloit College. In the synthesis, students reflect on their experiences through a culminating project: a public presentation, exhibit, publication, or performance. Overseen by faculty or staff sponsor. ***Please fill out all of the blank spaces below and attach a one-paragraph description of the synthesized experiences.***

Semester(s): \_\_\_\_\_ Unit value of E credit (credit will not appear on transcript): \_\_\_\_\_

Name of campus sponsor: \_\_\_\_\_ Signature: \_\_\_\_\_

Synthesis title: \_\_\_\_\_  
\_\_\_\_\_