

Speaker/Presenter Agreement

_____(host)
Beloit College
700 College St
Beloit, WI 53511

This will serve as a confirmation of our agreement that _____(The Speaker/Presenter) will provide the following services for Beloit College:

(date of event)

Speaker/Presenter Responsibilities: _____

Beloit College agrees to provide _____ a payment of \$_____ (fee) for the services listed above.

In addition, Beloit College will pay for _____

_____. Beloit College will reimburse the allowable costs incurred by Beloit College check. Receipts must be received in the Accounting Office within twenty (20) days. Receipts received after thirty (30) days will not be reimbursed.

All parties acknowledge that _____ is an independent contractor and is not an employee of Beloit College.

The Speaker/Presenter agrees to defend, indemnify, and hold harmless the Board of Trustees of Beloit College and its members, representatives, officers, agents, and employees against any and all claims, demands, costs, and expenses including attorney fees which any or all of said parties may sustain or incur due to the actions of the Speaker or his agent or employees.

Beloit College is hereby relieved of any liability if unable to meet the responsibilities of this agreement because of any event which is caused solely by the effect of nature or natural causes and without any interference by humans whatsoever, riots, epidemics, strikes, and any act or order of public authority, and other cause similar or dissimilar beyond Beloit College's control. Furthermore, if such acts or conditions occur, Beloit is not liable for any damages that the Lecturer, or authorized representatives incur. The laws of the State of Wisconsin shall in all respects govern this Agreement.

In the event that Beloit College cancels the performances, except for circumstances out of their control, Beloit College agrees to pay _____ one half of the above fee.

Photography/Media: Beloit College shall retain the right to photograph said performance for any publication. The Speaker/Presenter agrees to media interviews and coverage, in print or broadcast media, of his/her appearance at Beloit. The Speaker/Presenter also agrees to allow the college to live stream the presentation online; record and rebroadcast the lecture or performance on Beloit's web page (www.Beloit.edu) and associated web channels (such as its branded YouTube account), as well as rebroadcast the lecture on public radio and television.

The parties below have caused this Agreement to be executed on the dates set forth below.

Beloit Representative's Signature _____ Date _____
Print/Type Name: _____

Speaker/Presenter's Signature _____ Date _____
Print/Type Name: _____

** Any contract over \$2,500 must also be signed by the Vice President for Finance & Planning*

VP Finance & Planning's Signature _____ Date _____
Print/Type Name: _____